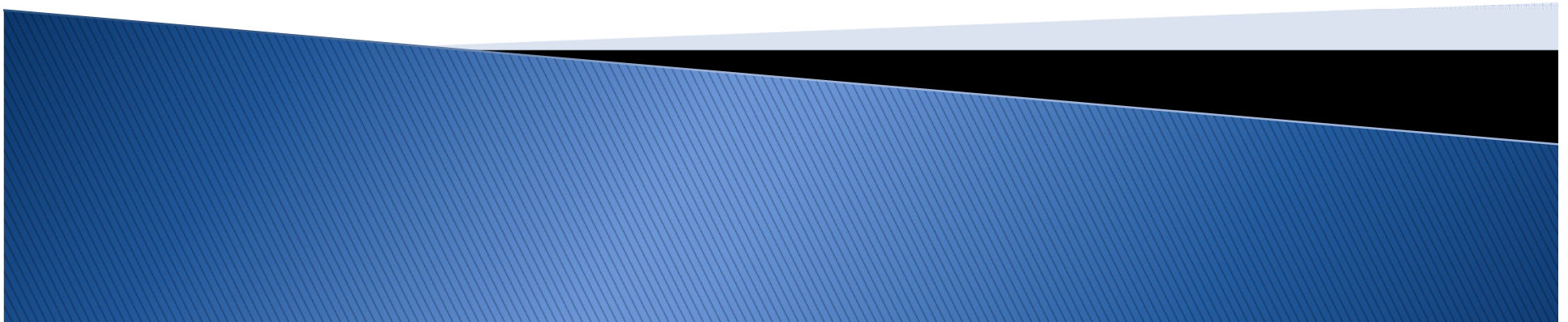


## **Workshop for universities**

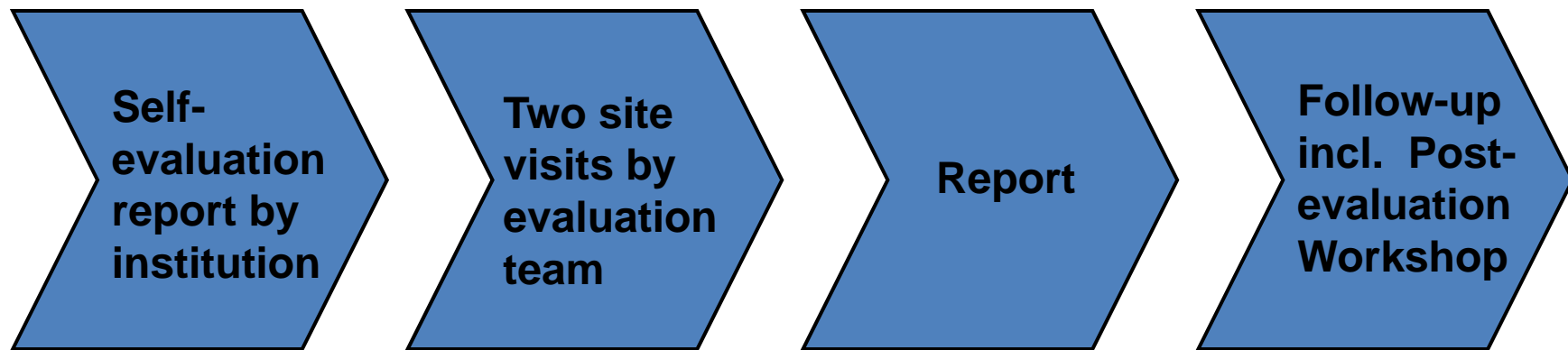
Bucharest, 10 January 2012

# **IEP site visits, follow-up**

Tia Loukkola



## Major steps in the evaluation process



## Site visits: planning the programme

- ▶ 1st site visit programme designed by the university (sample schedule available in the guidelines) -> send draft programme to IEP secretariat in advance
- ▶ 2<sup>nd</sup> site visit: team takes the lead
- ▶ Groups to be met: see guidelines
- ▶ UEFISCDI in charge of logistical arrangements



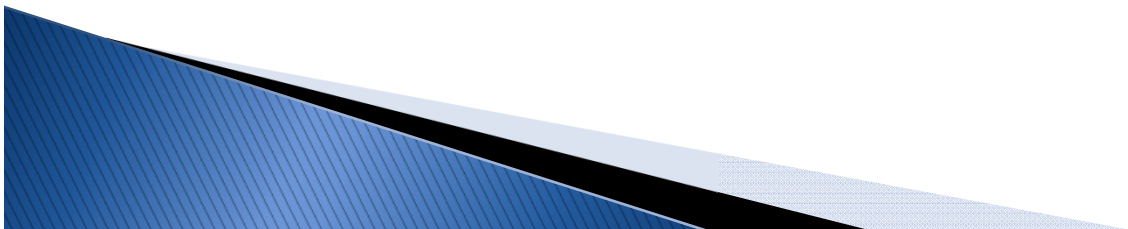
## Site visits: practical considerations

- ▶ Realistic schedule (breaks, transfers, lunches)
- ▶ Privacy and confidentiality of the interviews
- ▶ Limited number of participants per interview (max. 8)
- ▶ No presentations allowed



## Between site visits

- ▶ Arrangements for the second visit are made
- ▶ Typically the University is asked to provide additional material
- ▶ Team continues to work via e-mail



# Evaluation report

- ▶ Oral report
  - Presented at the end of the second visit
  - The Team provides its first impressions and conclusions
  - The University community usually invited
- ▶ Final evaluation report
  - Based on the oral report (more elaborated)
  - Presents the Team's conclusions, including identified good practices and recommendations for further development
  - Sent for factual checking to the University before publishing
  - Published on the project web-site: [www.forhe.ro](http://www.forhe.ro)

## After the evaluation

- ▶ The University is expected to address the recommendations internally
- ▶ A post-evaluation workshop is organised for the evaluated universities to provide peer-support



## Further information

- ▶ Guidelines for institutions
- ▶ Logistical arrangements: UEFISCDI project team
- ▶ Issues related to the evaluation contents and teams: the IEP secretariat
  - Alicja Ziubrzynska: [alicja.ziubrzynska@eua.be](mailto:alicja.ziubrzynska@eua.be)
  - Crina Mosneagu: [crina.mosneagu@eua.be](mailto:crina.mosneagu@eua.be)

